

HSS Board

COMMUNIQUÉ

May 2021 Meeting

This communiqué highlights key discussions from the Health Support Services (HSS) Board meeting held on 6 May 2021.

An overview presentation of how Voluntary Assisted Dying (VAD) integrates with legislation and how clinicians will use it was provided to the HSS Board.

Key Discussion

Members of the HSS Executive attended the meeting to provide updates on the major programs being delivered across the organisation, including the Human Resource Management Information System (HRMIS), Medical Imaging Replacement Program (MIRP), HealthNext and VaccinateWA.

The Electronic Medical Record (EMR) program was discussed including, interoperability, infrastructure and the technical assessment work that HSS has recently undertaken to progress this program.

The Manager of Governance, Risk and Compliance attended the meeting to provide a presentation on fraud controls and lines of defence within HSS.

Chief Executive's Update

During April 2021, a key priority has been the announcement by the Minister for Health of the second stage of the procurement process to identify and prepare for a new integrated HRMIS for the WA health system. The successful consortium, led by Deloitte, have been invited to take part in a period of proof of concept testing. Deloitte were able to demonstrate the best value to WA Health. Having an integrated workforce system to support workforce planning across WA Health is also a key recommendation of the Sustainable Health Review.

The WA Health Vaccine Program has established over 50 clinics, administering both Pfizer and AstraZeneca vaccines to the 1A and 1B population. The current plan will allow over 70s to be able to register and book through the 13 COVID line from 28 April 2021. In line with National Cabinet advice, the state will extend this opportunity to over 50s also through the 13 COVID line from 3 May 2021. In mid-May the general public priority groups will be able to register and book via a digital link to VaccinateWA.

The customer and employee engagement phase of our strategic planning process has now been completed. Following the completion of engagement activities, the HSS Executive Team participated in a 'Situational Analysis' Workshop where they explored HSS' current situation and surrounding environment. A similar style workshop to build on the Executive's workshop is planned for the Board and Executive Teams.

HSS' Service Level Agreement (SLA) performance was 79%, against a target of 80% with 27 of 34 KPIs achieved. Five red KPIs were recorded this month.

Key Decisions

The Board approved the HSS Corporate Governance Framework at the recommendation of the Finance, Risk and Audit Committee (FRAC).

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Board Reports and Papers noted

The Board also received the following reports and papers for discussion and noting:

- Program Delivery (HRMIS, HealthNext, MIRP) – Portfolio Dashboard & Program Updates
- EMR and ICT Governance discussion
- ICT Service Delivery Role, Responsibility and Model
- Transactional issues associated with existing Inventory Purchasing and Stock Adjustment Authorisation delegations
- Fraud controls and lines of defence
- Microsoft Licensing Renewal
- Draft Service Agreement
- Finance, Risk & Audit Committee Report
- Board Administration Report.

Attendance

Mr Michael Walsh (Chair)

Ms Margaret Pynchla (Deputy Chair)

Dr Paul Boyatzis

Ms Cheryl Chan

Dr Rowan Ellis

Mr Jonathan Ford

Ms Diana Forsyth (via Teams)

Ms Amanda McKnight

Dr Con Phatouros

Ms Yaso Ponnuthurai

Apologies

Nil.

Standing Executive Invitees

Mr Robert Toms, Chief Executive

Mr Sash Tomson, Chief Financial Officer

Ms Carolyn Peel, A/Executive Director, Customer Experience

Ms Alison Mann, A/Director, Office of the Chief Executive

Next Meeting

The next meeting will be held on 3 June 2021 at 140 William Street, Perth WA 6000.

Mr Michael Walsh

Chair, Health Support Services Board