



Health Support Services Board

Communiqué

July 2024 Meeting

Key Discussion

At the July 2024 HSS Board meeting we welcomed the new Director General (DG), Dr Shirley Bowen. Discussion with the DG centred around her priorities and expectations, as well as the key Programs that are HSS' focus for the coming financial year. The DG acknowledged the significant cultural transformation that has occurred at HSS since 2018, noting that this positivity and customer focus is felt across the health system, and expressed her appreciation of the support shown by HSS since her appointment.

Other key discussions at this month's meeting included important updates from the Human Resource Management Information System (HRMIS) program and other major ICT programs, as well as the report from the Finance, Risk and Audit Committee meeting held in June 2024.

Members of the Electronic Medical Record (EMR) Program attended the meeting to present an overview of the Program and outline the key timelines and stages of the journey towards statewide EMR digital functionality.

At the meeting, the Board approved:

- HSS Forward Audit Plan (2024-25 to 2026-27) and Internal Audit Plan (2024-25)
- HSS Policy Governance Framework
- Section 40 Annual Estimates

Chief Executive's Update

The Chief Executive provided an update on the key achievements and issues across HSS in May 2024. These included:

- The Chief Executive (CE) and Board Chair attended the East Metropolitan (EMHS) Board meeting on 28 May 2024 to provide an overview of HRMIS, Cyber Security, and the status of the OAG GCC audit recommendations.

- The CE, Board Chair and a Board member attended the HSS Leadership Academy graduation ceremony on 10 June 2024 where 41 leaders graduated from the program.
- The CE, A/CFO, representatives from the Department of Health (DoH) and Treasury attended the warehouse facility at Jandakot and Royal Perth Hospital (RPH) on 20 June 2024 to demonstrate the end-to-end supply chain process.
- HSS Service Level Agreement (SLA) performance was 94%, against a target of 80% with 32 of 34 KPIs achieved.

Board Reports and Papers

The Board received the following reports and papers for discussion and/or noting:

- Chief Financial Officer's Report
- Chief Information Officer's Report
- DMR/EMR Report
- Program Delivery Report
- Board Administration Report

Attendance

Dr Con Phatouros (A/Board Chair)	Mr Giles Nunis	Dr Paul Boyatzis
Ms Amanda McKnight	Dr Rowan Ellis	Ms Cheryl Chan
Ms Yaso Ponnuthurai	Mr Peter Mott	

Apologies

Ms Margaret Pырchla (Board Chair)

Standing Executive Invitees

Mr Robert Toms, Chief Executive
 Ms Alison Mann, Director, Office of the Chief Executive
 Ms Carrie Wilson, A/Chief Financial Officer
 Mr Tony Lenzarini, A/Chief Information Officer
 Ms Judith Stewart, Executive Director, HRMIS and EMR
 Mr Peter Cottam, A/Executive Director, Customer Experience
 Ms Julie Mount, A/Executive Director, Program Delivery

Next Meeting

Next meeting will be held on 1 August 2024 at 140 William Street, Perth WA 6000.

Dr Con Phatouros
A/Chair, Health Support Services Board